

# CONSUMER AND COMMUNITY AFFAIRS COMMITTEE MEETING MINUTES

## MEETING INFORMATION

<b>MEETING TITLE:</b>	Consumer and Community Affairs Committee
<b>DATE:</b>	August 25 <sup>th</sup> , 2015; 3:30-4:30PM
<b>LOCATION:</b>	Albany Medical Center – South Clinical Campus Board Room

## ATTENDEES

	I. Allard, S. Brooks, E. Brooksby, M. Brown, A. Calhoun, G. Clifford, W. Dickson, T. Foster, S. Giordano, M. Harazin (Co-Chair), A. Henzel, P. Junjalas, M. Kang, V. Lipscomb, B. Mangiaracina, C. McIntyre, S. McWilliam, M. McQuade, C. Parde, K. Pompey, E. Salamida, R. Santiago, T. Santiago, R. Schaffer, G. Moore Simmons
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## AGENDA OVERVIEW

<u>Topic</u>
<ul style="list-style-type: none"><li>✓ Approval of 7/28 Meeting Minutes</li><li>✓ PMO Updates</li><li>✓ Community Forums and Health Fairs</li><li>✓ Community Engagement Plan Draft – Project Justifications</li><li>✓ Community Needs Assessment</li></ul>

## MAIN POINTS / DECISIONS

<p><b><u>Main Discussion Points from Attendees:</u></b></p> <ul style="list-style-type: none"><li>✓ Meeting commenced at: 3:33PM</li><li>✓ Kendal opened the floor for introductions</li><li>✓ Motion: Marcus Harazin, Co-Chair, reported that the meeting minutes from July 28<sup>th</sup> have been approved. Motion carried through consent of the committee.</li></ul> <p><b><u>PMO Updates/PAC Updates</u></b></p> <ul style="list-style-type: none"><li>✓ PPS Implementation Plan was submitted on August 6<sup>th</sup>, 2015. Submission was a day prior to the deadline.</li><li>✓ PAC meeting was on August 27<sup>th</sup> 2015. The PPS Code of Conduct and the Compliance Plan were voted and approved.</li><li>✓ The Next PAC meeting will be held in-person at ME-700, on September 28<sup>th</sup>, 2015, 11:00am – 2:00pm.</li><li>✓ Members of the PMO are working diligently on the development of DSRIP's website. The tentative go-live date is scheduled for September 30<sup>th</sup>, 2015.</li></ul> <p><b><u>Community Forums and Health Fairs</u></b></p> <ul style="list-style-type: none"><li>✓ Marcus reported that the 24<sup>th</sup> Annual Capital Region Senior Expo, is scheduled for October 23<sup>rd</sup>, 2015.</li><li>✓ Albany Senior Citizens' Law Day is scheduled for October 24<sup>th</sup>, 2015.</li><li>✓ Albany County Summit on Aging is scheduled for September 1<sup>st</sup>, 2015.</li><li>✓ Kendal reported that the PMO will collaborate with Albany Medical Center and Brick's Barber Shop in support of Hypertension awareness. This event will take place on September 12<sup>th</sup>, 2015 and will be set-up outside of Brick's on Central Avenue. Dr. Allard explained that this event is about screening for hypertension in the community, as well as providing education and resources for individuals who may not be insured. 12 to 15 medical students will assist with taking individuals' blood pressure to screen for hypertension. Haircuts are \$5 off to individuals who complete the screening.</li></ul> <p><b><u>Community Engagement Plan Draft – Project Justifications</u></b></p> <ul style="list-style-type: none"><li>✓ Kendal reminded the committee that DYQ2's deliverable is due September 30<sup>th</sup>, 2015.</li><li>✓ At July meeting, volunteers were split up into subcommittees to consider descriptions of their communities, and additional questions were extended to the group at large. Members felt this was beneficial due to the diversity of the group.</li><li>✓ Updated outlines of the document were distributed, as were visuals which corresponded to measures relating to various projects, and the Executive Summaries for each of the 11 AMCH PPS projects (attached).</li><li>✓ Community Engagement Plan Draft is under review and members should plan to receive a draft for review mid-September. It</li></ul>
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will also need to be reviewed and approved by PAC leadership.

Community Needs Assessment

- ✓ Kendal reported to the group that the Community Needs Assessment will be the data provided in plan.
- ✓ Some of the information will come from DOH as well as US Census data and other credible sources.
- ✓ Kendal asked that the group view the questions, complete and submit them.
- ✓ A lively discussion took place surrounding the attribution process, as well as where we might have the best luck for engagement opportunities (food pantries, shelters, etc.)

Additional Point(s)

- ✓ Next meeting will be held September 22<sup>nd</sup>, in the South Clinical Board Room.
- ✓ Community Engagement Plan will be reviewed at the next meeting.
- ✓ Meeting adjourned: 4:31pm

**ACTION ITEMS**

<u>Owner</u>	<u>Action Item</u>	<u>Due Date</u>
CCAC	Share any upcoming events that are relevant to the Committee/ Community Engagement	Ongoing
CCAC	Community Engagement Plan draft document	Mid-September

Respectfully submitted by,  
Tamika Santiago  
Center for Health Systems  
Transformation at AMC  
Meeting recorded on digital recorder