

**Center for Health Systems Transformation
At Albany Medical Center**

**Consumer and Community Affairs Committee
Meeting Minutes**

June 23, 2015

Members in Attendance: I. Allard, S. Brooks, M. Brown, M. Burgess, M. Cole, R. Curry, W. Dickson, B. Dolan, W. Faragon, A. Henzel, P. Junjulas, J. Kretser, V. Lipscomb, E. Mangiaracina, E. Martin, C. McIntyre, M. McQuade, G. Moore Simmons, C. Parde, R. Santiago, T. Santiago, K. Pompey, S. McWilliam

TOPIC	DISCUSSION	ACTION
Welcome & Introductions	Meeting convened at 3:32pm. K. Pompey welcomed committee members. Committee members introduced themselves along with job titles and organizations.	<i>Informational</i>
PMO Updates	<p>The PAC webinar is set to take place on 6/24/2015, from 3-4:00pm. There will be a discussion on the seven subcommittees that are forming and in the developmental phase.</p> <p>The first half of the Implementation Plan was submitted on 6/1/2015. The second half of the Implementation Plan will be submitted on 7/31/2015.</p> <p>The PMO is currently considering the option to hold July/August time PAC meetings as face-to-face in sub regional hubs.</p>	<i>Informational</i>
Community Forums and Health Fairs	<i>Community Forums and Health Fairs were discussed in the next section during Community Engagement discussion.</i>	
Formal Community Engagement Plan-Outline	<p>The draft of the Community Engagement Plan Outline (CEP) was distributed for review by committee members. Per the milestones and the deliverables shared in meeting one, the committee will be in charge of creating and finalizing the CEP.</p> <p>Suggestions were welcomed on how to create a calendar, or similar concept, to keep everyone in the loop with upcoming community health fairs and different opportunities to engage consumers to become involved in different Forums, Meetings, Focus Groups and their health care in general.</p> <p>A committee member identified that there are already community events established by organizations that would likely welcome additional resources and tables to help engage consumers.</p> <p>A request was made for the committee to identify any listservs that provide information on Health Fairs, Forums, Meetings, Focus Groups, etc. in our service area.</p> <p>A committee member identified a list from an individual within DOH for community events that reaches a wide range of people. This contact information will be provided.</p> <p>The Minority Health Council for the State of New York has been conducting what is</p>	<i>Informational</i>

	<p>essentially a needs assessment with CBO's to informally discuss the needs in an area. This was successfully done in Buffalo and is believed to be coming to Albany.</p> <p>The committee generated a number of ideas for community engagement (Latino Festival, Tulip Fest, County Fairs, Homeless & Traveler's Aide, City Mission, Albany College of Pharmacy's health fair). Collecting and promoting this information will be ongoing. Information was also shared with committee members promoting a 16-week series at Shop Rite, sponsored by the Center for Excellence in Aging & Community Wellness SUNY at Albany for changing lifestyle and preventing diabetes.</p> <p>A committee member offered information on activities in Columbia and Greene County. The Health Care Consortium recognizes other CBO's that touch Medicaid and Uninsured populations outside of direct health care services (i.e. housing, transportation). A group of those CBO's will be convening to discuss DSRIP and potential opportunities for engagement with those organizations. An information session for will be coordinated and having PMO support would be beneficial.</p> <p>A number of questions were raised that pertained to the 11 projects. This will likely be a topic for the next meeting. CCAC input could be especially valuable to Patient Activation/ Project 11 in particular. Information of the projects will be provided in advance.</p> <p>The Health Care Consortium will be holding a week-long training in mid-July for Community Health Workers in Columbia and Greene counties to perform that patient activation function.</p>	
<p>Recurring Meeting Schedule (Consumer involvement)</p>	<p>CCAC members in attendance agreed to meeting on a regular basis. The 4th Tuesday of the month from 3:30pm-4:30pm was the agreed upon standing day/time. The location will vary and the intent is to rotate throughout the AMCH PPS DSRIP region.</p> <p>Committee members will review CEP and continue to identify new members and consumers.</p>	<p><i>Informational</i></p> <p><i>Action</i></p>
<p>Election of Chair Person</p>	<p>Bill Faragon was elected as Chairperson; Marcus Harazin was elected as Co-Chair.</p> <p>Meeting adjourned at 4:32pm.</p>	<p><i>Informational</i></p>

Respectfully submitted by,
Tamika Santiago
Center for Health Systems
Transformation at AMC
Meeting recorded on digital recorder